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16 January 2013

SOUTH WEST DEVON WASTE PARTNERSHIP

Thursday 24 January 2013
10am
COUNCIL HOUSE, PLYMOUTH (NEXT TO CIVIC CENTRE)

Members:

Councillor Croad, Chair
Councillor Thomas, Vice Chair
Councillors Coker, Hart, Tyerman and Vincent.

Observer Members:

Councillors Doggett and Michael Leaves.

Members are invited to attend the above meeting to consider the items of business overleaf.

Tracey Lee
Chief Executive

SOUTH WEST DEVON WASTE PARTNERSHIP

1. INTRODUCTIONS AND APOLOGIES

To introduce attendees and receive apologies for non-attendance submitted by Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 4)

To sign and confirm as a correct record the minutes of the meeting held on 19 November 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. PROJECT UPDATE

Members will receive an update on the project from Mark Turner, Project Director.

6. OVERVIEW OF PROJECT COMMUNICATIONS

Members to receive an update from Liz Waugh on communication activity from November 2012 to January 2013.

7. UPDATE OF MVV CONSTRUCTION PROGRAMME AND SITE ACTIVITIES

Members will receive a presentation summarising MVVs Construction progress and site activities from Mark Turner, Project Director.

8. UPDATE OF SWDWP PROJECT PROGRAMME (Pages 5 - 6)

Members will receive a Project Programme from Mark Turner, Project Director.

9. DATE AND LOCATION OF NEXT MEETING

The next meeting is scheduled for 25 April 2013 at 10am at Torbay Council.

10. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

11. SOUTH WEST DEVON WASTE PARTNERSHIP - JOINT WORKING AGREEMENT AND CONTRACT

Following questions raised at the last Joint Committee, Members will receive a response from Mark Turner with respect to how the Partnership Agreement links with the Contract.

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South West Devon Waste Partnership

Monday 19 November 2012

PRESENT:

Councillor Croad, in the Chair.
Councillor Thomas, Vice Chair.
Councillors Coker, Hart, Tyerman and Vincent.

Observer member: Councillor Michael Leaves.

Apology for absence: Councillor Doggett.

Also in attendance: Tracey Lee – Chief Executive (Plymouth City Council) , Mark Turner – Project Director, Martin Pollard – Project Manager, Sally Farley – Service Manager (Torbay Council), Charles Uzzell, Environmental Commissioner (Torbay Council), Wendy Barratt – County Waste Manager (Devon County Council), David Whitton – Head of Capital Development and Waste Management (Devon County Council), Liz Waugh – Communications Consultant, Rachel Galbraith – PFI Co-ordinator and Ross Johnston – Democratic Support Officer.

The meeting started at 10.30 am and finished at 11.30 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

11. **INTRODUCTIONS**

Councillor Croad, Chair, welcomed Tracey Lee, Chief Executive of Plymouth City Council to her first meeting of the South West Devon Waste Partnership Joint Committee.

12. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

13. **MINUTES**

Agreed that the minutes of the meeting of the South West Devon Waste Partnership Joint Committee held on Thursday 26 July 2012 are confirmed as a correct record.

14. **CHAIR'S URGENT BUSINESS**

There were no items of chair's urgent business.

15. **PROJECT UPDATE**

The Partnership received a verbal project update from Mark Turner, Project Director. Members were informed that since the last Committee –

- (a) MVV completed the preliminary site works and began the main works in August;
- (b) the partnership had been working closely with all three partner authorities to prepare for the operational phase in 2014;
- (c) a new contract manager to represent the partnership during construction completion, commissioning and the operational phase would be employed within the next 12 months. The project team were working on the requirements and documentation for this position.

16. **OVERVIEW OF PROJECT COMMUNICATIONS**

Liz Waugh, the Partnership's Communication Consultant gave a verbal update on recent and upcoming communication activity. Members were informed that –

- (a) communication activity had been quiet since the last meeting, with the most recent media coverage focussing on the New England Quarry planning application;
- (b) Plymouth City Council had set up a website for the North Yard Community Trust, an organisation set up to allocate the spending of £150k of S106 monies per annum for the next 25 years;
- (c) MVV had set up a webcam which recorded the progress of development on site providing a still image every 30 minutes;
- (d) the partnership had received only one written enquiry since the last meeting.

17. **UPDATE OF MVV CONSTRUCTION PROGRAMME AND SITE ACTIVITIES**

Mark Turner, Project Manager, gave a presentation providing an update on MVV's construction programme and site activities. Members were informed that –

- (a) preliminary works on site, which included an access road, a new internal road, perimeter fencing, traffic lights and junction improvements and establishing an electrical supply, were completed and all planning conditions relating to the main construction works were fully discharged by early August, which allowed main construction works to begin on 15 August 2012;
- (b) piling had been the major construction activity and was approximately 60 per cent complete; this was slightly behind schedule and was mainly due

to the obstructions found in the ground;

- (c) MVV and Plymouth City Council had received various complaints from the public since main construction works began in August, the majority of which had related to noise and dust;
- (d) elevated noise levels had been caused by obstructions encountered during piling. In order to mitigate noise issues as much as possible MVV were using a mixture of large and small piling rigs, acoustic barriers to reflect and absorb noise and had also employed the use of brushes to remove soil from the piling rigs rather than the usual practice of shaking pile drilling equipment clean;
- (e) to reduce the levels of dust on site, large bowsers were used regularly to dampen down the site and stockpiles;
- (f) to prevent mud being removed from the site, and deposited on the main highway, a wheel-wash for all HGV vehicles was being used;
- (g) in total MVV had breached planning conditions on five occasions since construction work began; three breaches related to working beyond 6pm and two breaches related to elevated noise levels.

In response to members questions it was reported that –

- (h) the Planning Committee, in Plymouth, was regularly receiving monitoring reports on the planning conditions and any associated breaches;
- (i) as MVV were having to utilise large rigs to carry out some of the piling activities. this was probably the time when noise levels exceeded the allowable limit.;
- (j) noise levels were monitored by MVV and the analysis was openly reported to Plymouth City Council.

18. **UPDATE OF SWDWP PROJECT PROGRAMME**

Mark Turner, Project Director, presented the latest Project Programme and informed members that MVV were confident that they were on target to meet the anticipated programme dates for the start of hot commissioning and operational service dates.

Members noted the project programme.

19. **DATE AND LOCATION OF NEXT MEETING**

Agreed that the next meeting will be held on Thursday 24 January 2013 at 10am at the Council House, Plymouth.

20. **EXEMPT BUSINESS**

Agreed that, under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

21. **FUTURE PARTNERSHIP AND CONTRACT OPTIONS**

Martin Pollard, Project Manager, gave an overview of the contract duration and various options available.

Agreed that Martin Pollard would provide a further update at the partnership's next meeting, and how this in turn relates to the South West Devon Waste Partnership's Joint Working Agreement.

22. **QUESTION FORUM RELATING TO SWDWP AND THE MVV CONTRACT**

There were no questions from members.



South West Devon Waste Partnership
Outline Project Programme (post procurement) – 15th January 2013

Milestone	FBC Programme @ Feb 2011	Current agreed/ anticipated programme	Status	Comments
Finalise Contract	Mar 2011	Mar 2011	Completed Mar 11	Finalise Contract for award
Defra Approve FBC	Feb 2011	Mar 2011	Completed 25 Mar 2011	Defra FBC process & approval
Contract Award and Final Close	Mar 2011	Mar 2011	Completed 25 Mar 2011	25 th March 2011
MVV Submit Planning application	Mar 2011	15th April 2011	Completed May 10 2011	Slight delay due to MVV finalisation of planning application
MVV Submit Environmental Permit application	Mar 2011	20th April 2011	Completed June 6 2011	Slight delay due to MVV finalisation of permit application
Planning Application Approval	Jan 2012	Jan 2012	Completed 3rd February 2012	The application was approved by Planning Committee on 22 nd December 2011 - decision document issued 3 rd Feb 2012
Planning Judicial Review (JR) period	N/A	3rd May 2012	Completed	A JR challenge application was received on 19 th March 2012 and was dismissed on 29 th June 2012. The period for lodging any JR expired 3 months after formal planning decision issued.
Main Construction Start on Site	Apr 2012	8th August 2012	Completed Main works started 15th August 2012	Main Works started behind MVVs original programme due to time taken to discharge all necessary planning conditions and following pre-works which commenced on 26 th March 2012. MVV believe they can recover lost time
Environmental Permit Application Approval	Mar 2012	Mid 2012	Complete Permit issued 6th March 2012	Permit not required until plant becomes operational hence not on critical path
Start of Hot Commissioning	Aug 2014	15th Sept 2014		Date subject to completion of construction on site. MVV are anticipating receiving 100% of SWDWP waste soon after hot commissioning date
Operational Service	Nov 2014	25th Nov 2014		Operational date subject to completion of construction on site and hot commissioning.

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